RĪGAS STRADIŅA UNIVERSITĀTE

CHECKLIST for admission to study courses offered by the
RSU OPEN UNIVERSITY

- ✓ The checklist contains information about the documents and forms necessary when applying for study courses offered by the RSU Open University. Please read it through.
- ✓ **The application package contains only digital documents.** When you have acquired all the documents listed below, **send them by e-mail: au@rsu.lv.** We will get back to you within 2 (two) weeks after we have received your application.
- ✓ **Please** make sure that your application is received at RSU at least **1 (one) months (non-EU/EEA citizens)** or **2 (two) weeks (EU/EEA citizens)** prior to the start of the semester of your interest!

Please note that it is only possible to apply for the courses offered by the RSU Open University (not any course of any study programme offered at RSU), yet your application does not grant you admission to the course. Each case is reviewed on an individual basis and only a maximum amount of 4 (four) courses can be taken during one semester via RSU Open University! The maximum length of studies a student can apply for at a time is 1 (one) semester.

If you are already studying at RSU, you must **only** fill out the Open University online registration form.

Application package

1. **Fill out the Open University** online registration form.

2. **Digital Versions of High School Leaving Documents**
   - **Upload digital versions of high school leaving documents** (both in original language and in English if the documents are not issued in English).
   - If you studied in a high school outside of the EU/EEA, all high school leaving documents have to be legalised or have to have an Apostille seal on them (depending on the country where you studied).

3. **Digital Document Confirming English Proficiency**
   - The list of accepted language certificates is published on the RSU website.
   - **If you have studied English in high school, the grade from the High School Official Transcript can be accepted provided that the grade received is very good or excellent.**
   - Language proficiency confirmation is not required for applicants who are citizens of countries where the official state language is English.

4. **Digital Copy of Passport/ID Card** - picture page of the passport or the national ID card (both sides).

5. **Digital photos.**

Only for applicants from non-EU/EEA countries

In addition to the documents listed above, a copy of a valid Schengen visa or Temporary/Permanent Residents Permit from any EU/EEA country must be submitted upon applying. Immigration procedures are not organized on behalf of RSU for applicants to courses provided by the RSU Open University!