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APPROVED:

At the Rīga Stradiņš University Senate meeting  
Minutes No. 2-S-1/13/2024  
10.12. 2024

**Rīga Stradiņš University**  
**Regulation on the Selection, Implementation and Monitoring of SCIENTIST Grants**  
**Regulation**  
**(additional selection)**

On 27.12.2023, by Rector's decree No. 1-PB-2/650/2023 "*On the Submission of Post-Doctoral Grant, Scientist Grant and Research and Development Grant Applications under the Consolidation Plan*" Rīga Stradiņš University (hereinafter referred to as RSU) announced a call for Post-Doctoral Grant, Scientist Grant and Research and Development Grant applications at RSU and Latvian Academy of Sport Education (hereinafter referred to as LASE).

On 05.12.2023, the RSU Senate approved the Rīga Stradiņš University Regulation on the Selection, Implementation and Monitoring of SCIENTIST Grants (minutes No. 2-S-1/12/2023). Considering that the number of academic career grants at LASE provided for in CM Regulations No.721 of 05.12.2023 "Implementing regulations of the second round Consolidation and Management Change Implementation Grants of investment 5.2.1.1.i Research, Development and Consolidation Grants of reform 5.2.1.r Excellence and Management Reform of Higher Education and Science of reform and investment direction 5.2 Ensuring a Change in the Management Model of Universities of Latvia's National Recovery and Resilience Plan" (hereinafter referred to as CM Regulations) and the internal and external consolidation plan of RSU approved by the Ministry of Education and Science (hereinafter referred to as the Consolidation Plan) and the amount of funding to be provided for the implementation of academic career grants and research and development grants in accordance with Paragraph 15 of the CM Regulations have not be reached as a result of the competition, it is necessary to announce an additional call for Scientist Grant applications for the selection of additional applicants.

**1. General Provisions**

1. The Regulation on the Selection, Implementation and Monitoring of SCIENTIST Grants (hereinafter referred to as the Regulation) has been prepared, based on Sub-Paragraph 2.11 of the CM Regulations, the Consolidation Plan and the approved project "RSU internal and RSU and LASE external consolidation", No.5.2.1.1.i.0/2/24/I/CFLA/005 (hereinafter referred to as the Project).
2. The Regulation defines the procedure by which a scientist submits an application for receiving a Scientist Grant at RSU.
3. The objective of Scientist Grants is to generate new knowledge and technological insights by supporting the individual research of scientists, incl. using previously created data and sample set and promoting their reuse.

4. Funding for Scientist Grants shall be allocated taking into account the specialisation defined for higher education institutions in Decree No.449 of the Cabinet of Ministers of 21.06.2022 “On the Strategic Specialisation of State Higher Education Institutions” in the following order:

4.1. the first priority for external consolidation – in the areas of strategic specialisation of the Latvian Academy of Sport Education (hereinafter referred to as RSU LASE);

4.2. the second priority for internal consolidation and excellence – in the areas of strategic specialisation of RSU.

5. The maximum total eligible funding of a Scientist Grant shall be determined in accordance with the Consolidation Plan, the Project and the RSU Rector’s Decree (total costs for remuneration and research costs are planned up to EUR 7,500 per month on average).

6. The maximum duration of implementation of a Scientist Grant shall not exceed 12 months and the grant implementation period shall not be longer than 31 March 2026.

7. The supervisor of the Scientist Grant can be a grant supervisor in only one grant funded under the Consolidation Plan in all grant calls.

8. The monitoring of the implementation of Scientist Grants and decision making shall be ensured by a Project Council established by RSU (hereinafter referred to as the PC), approved by the RSU Rector’s Decree. The work of the PC and the implementation of Scientist Grants shall be coordinated by the Scientist Grant Administrative Manager appointed by the RSU Rector’s Decree.

## **2. Conditions for Application**

9. A Scientist Grant may be applied for by a scientist of the RSU (incl. RSU LASE) who holds an elected scientific or academic position – researcher, leading researcher, professor, associate professor, and acting staff in these positions.

10. A Scientist Grant may be applied for by a scientific group consisting of:

10.1. The Scientist Grant supervisor – scientist who applies for, manages and ensures the implementation of the Scientist Grant, plans and supervises the execution of tasks, is responsible for their own activities and those of other persons involved in the Grant, for the timely preparation and submission of documentation describing the progress of the Grant, and for the achievement of the planned results;

10.2. Scientist Grant investigators – experts, scientific support staff and students who carry out individual scientific tasks during the implementation of the Grant.

11. The supervisor of the Scientist Grant has published at least one (1) full-length publication or review article, or books / book chapters, in publications indexed in the Web of Science Core Collection or SCOPUS within the last three (3) years (2022; 2023; 2024) or they have been accepted for publication.

12. A Scientist Grant may be applied for by a scientist who:

12.1. if the Scientist Grant is applied for in Medical and Health Sciences and/or Life Sciences, the scientist must have an h-index of at least 3 (SCOPUS) throughout their career;

12.2. if the Scientist Grant is applied for in Social Sciences, the scientist must have an h-index of at least 2 (SCOPUS) throughout their career.

13. Minimum results to be achieved during the implementation of the Scientist Grant:
  - 13.1. at least one (1) original scientific article submitted or accepted for publication in journals included in the Web of Science Core Collection or SCOPUS databases in Q1 or Q2 quartiles;
  - 13.2. at least one (1) research project application prepared and submitted.
14. Research ideas and applications that are or have been funded by other sources of public or private funding will not be supported for Scientist Grant funding.
15. Information on the call for Scientist Grant applications and the procedure for submitting documents shall be published on the RSU website [www.rsu.lv](http://www.rsu.lv) and on the RSU LASE website [www.lspa.lv](http://www.lspa.lv), with a deadline for submission of documents of at least 10 working days from the date of publication.
16. A Scientist Grant application shall consist of the following annexes:
  - 16.1. Scientist Grant Application (Annex 1);
  - 16.2. Scientist Grant Extended-Planning Form in Excel Format (Annex 2).
17. The following shall be submitted within the deadline set under the call for Scientist Grant applications:
  - 17.1. submission of Scientist Grant Applications (Annex 1), the Latvian Council of Science (hereinafter referred to as the LCS) projects to the National Scientific Activity Information System (hereinafter referred to as the NSAIS);
  - 17.2. Scientist Grant Extended Budget Planning (Annex 2), by sending an e-mail to [apd@rsu.lv](mailto:apd@rsu.lv).

### **3. Supported Actions and Costs**

18. The scientist shall implement a Scientist Grant unrelated to economic activity.
19. The activities to be supported by a Scientist Grant application may include:
  - 19.1. research (fundamental and applied);
  - 19.2. the purchase and supply of equipment, instruments and materials necessary for the implementation of the grant (e.g. physical, biological, chemical and other materials, experimental animals and their maintenance, reagents, chemicals, laboratory utensils, medicines, refrigerants, heat-transfer agents, carrier gases, oils, energy materials and electricity in so far as they are used for the research);
  - 19.3. external services (including work under work-performance contracts), research services (e.g. for inspection, testing, certification and other activities to provide research data comparable to research carried out in other countries), protection of intangible assets, translation, and other activities necessary for the implementation of the core activities of the grant;
  - 19.4. domestic and international official trips and work trips;
  - 19.5. knowledge and technology transfer, public information activities – publishing scientific articles and publications, presenting research results at conferences and seminars, and implementing other knowledge management measures;

19.6. professional development (training) of scientific or academic staff involved in the implementation of the grant, to the extent required for the achievement of the purposes of the grant.

20. The costs of a Scientist Grant application may include the following:

- 20.1. remuneration of staff involved in the implementation of the Scientist Grant;
- 20.2. employer's mandatory social insurance contributions;
- 20.3. costs of official trips and work trips;
- 20.4. costs of equipment, tools and materials;
- 20.5. services by external providers;
- 20.6. other expenses (training costs, publication costs, publicity costs, etc.).

#### **4. Evaluation of Scientist Grant Applications and Final Scientific Reports and Decision on Approval of Grant Applications**

21. The evaluation of the scientific quality of Scientist Grant applications and the evaluation of the final reports shall be carried out by the Latvian Council of Science (hereinafter referred to as LCS), with which RSU has concluded an Agreement on the Evaluation of Academic Career Grants and Internal Research and Development Grants under the Consolidation Plan.

22. The PC shall decide on the rejection of a Scientist Grant if the Scientist Grant application does not comply with the application conditions set out in Paragraphs 9, 11 and 12 of the Regulation.

23. The LCS shall take into account the Evaluation Criteria for Scientist Grants (Annex 3 and Annex 5) in the evaluation of Scientist Grant applications and in the evaluation of the final scientific reports of the grant, and shall involve at least two foreign experts to evaluate the scientific quality, impact of results and feasibility of the Scientist Grant according to the evaluation criteria.

24. During the evaluation process of Scientist Grant applications and final scientific reports, the LCS will ensure that confidentiality requirements and conflict of interest requirements are respected in accordance with Article 61 of Regulation (EU, Euratom) 2018/1046 of the European Parliament and of the Council of 18 July 2018 on the financial rules applicable to the general budget of the Union, amending Regulations (EU) No 1296/2013, (EU) No 1301/2013, (EU) No 1303/2013, (EU) No 1304/2013, (EU) No 1309/2013, (EU) No 1316/2013, (EU) No 223/2014, (EU) No 283/2014, and Decision No 541/2014/EU and repealing Regulation (EU, Euratom) No 966/2012. The LCS must be sure that the foreign expert has gotten acquainted with the relevant procedures and signed a declaration of absence of conflict of interest.

25. The LCS will forward all evaluations by foreign experts, including consolidated evaluations (as a percentage), to the Chair of the RSU PC and the Administrative Manager of Scientist Grants.

26. The consolidated evaluations (as a percentage) of the Scientist Grant applications received from the LCS experts shall be ranked in descending order by the PC and a decision on funding or rejection shall be taken by the PC, taking into account the available funding and the conditions set out in Paragraph 4.

27. In the event that the consolidated evaluation (as a percentage) of the Scientist Grants is the same for several Scientist Grants, funding shall be awarded to the Scientist Grant which scores the highest in the first criterion in the consolidated evaluation of the grant application. In the event of equal scores of grant applications in the first criterion, funding shall be awarded to

the grant application with the highest score in the second criterion, as indicated in the consolidated evaluation of the grant application. In the event of equal scores of grant applications in the first and second criteria, funding shall be awarded to the grant application with the highest score in the third criterion, as indicated in the consolidated evaluation of the grant application.

28. In the event that the consolidated evaluation of several Scientist Grant applications and the score of the grant in the first, second and third criteria are the same for several Scientist Grant applications, the PC shall involve the RSU Council of Science in the decision to fund or reject the Scientist Grants. The scientific supervisor of the Scientist Grant shall present the Scientist Grant at the RSU Council of Science, which makes a proposal for the funding and/or rejection of Scientist Grants and submits the decision to the PC.

29. The minimum score (as a percentage) to be achieved in the consolidated evaluation of a Scientist Grant application shall be 70%.

30. The results of the call for Scientist Grant applications shall be announced by publication on the RSU website [www.rsu.lv](http://www.rsu.lv) and on the RSU LASE website [www.lspa.lv](http://www.lspa.lv).

31. Procedure for challenging the results of a call for Scientist Grant applications:

31.1. within five working days from the date of publication of the results, scientists shall have the right to submit a reasoned complaint to the Rector of RSU, supporting their opinion with an explanation and evidence;

31.2. The Rector shall examine the complaint within two weeks of receipt and take a decision, of which he informs the complainant in writing.

32. The evaluation of the final scientific reports of the Scientist Grant shall be ensured by the LCS. The Administrative Manager shall compile the consolidated scores (as a percentage) of the final scientific reports of the scientist grants received from the LCS and submit them to the PC.

## 5. Implementation Conditions

33. The scientist shall implement the Scientist Grant in accordance with RSU Process Description No. 14 "Preparation, Implementation and Monitoring of Projects".

34. For the implementation of the Grant, the Scientist Grant supervisor shall conclude an Agreement with RSU on the implementation of an Academic Career Grant.

35. The Scientist Grant shall be implemented by the staff on the basis of an employment contract, keeping records of the work performed and the time worked.

36. The scientist shall implement the Scientist Grant pursuant to the provisions of the CM Regulations and this Regulation and in accordance the description of the Scientist Grant application, the timetable, the approved budget and shall be responsible for achieving the planned results.

37. The scientist shall ensure that the communication and visual identity requirements are met in all materials (publications, conference presentations, poster presentations, popular science articles, etc.) prepared with the support of the Scientist Grant, including the logo and written reference to the source of funding in Latvian or English.

38. If the scientist stops to implement the Scientist Grant, the employment contract shall be terminated as from the following month. The scientist shall prepare and submit to the PC a written final scientific report of the Scientist Grant.

## **6. Work Performance, Reporting and Monitoring**

39. The Scientist Grant shall be implemented in a structural unit of RSU and the implementation of the Scientist Grant shall be supervised by the head of the structural unit.

40. The monthly timesheets and substantive reports of the supervisor of the Scientist Grant shall be approved by the head of the structural unit, and the monthly timesheets and substantive reports of the staff involved in the implementation of the Scientist Grant shall be approved by the supervisor of the Scientist Grant. The approved monthly reports shall be submitted to the Administrative Manager of the Scientist Grant in the Document Management System (DMS).

41. In the event of complications/obstacles or unforeseen events arising during the implementation of the Scientist Grant, the supervisor of the Scientist Grant shall inform the Administrative Manager of the Scientist Grant and the matter shall be dealt with by the PC.

42. At the end of the Scientist Grant implementation, the supervisor of the Scientist Grant shall submit the final scientific report of the Scientist Grant (Annex 4) to the Administrative Manager of the Scientist Grant within 10 working days.

## **7. Processing of Personal Data**

43. Personal data is processed for the purpose of assessing the compliance of the scientist and the Scientist Grant with the requirements of the Regulation, for the conclusion of the contract, for evaluation, reporting and other administrative purposes.

44. The legal basis for the processing of personal data is Article 6(1)(a), (b), (c) and (f) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).

45. The following personal data categories shall be processed in the process of awarding a Scientist Grant (grant supervisor, investigators and contact person of the cooperation partner):

- 44.1. name, surname, personal identity number, phone number, e-mail address;
- 44.2. publications, CV information, educational background and other information necessary for receiving and implementing the Scientist Grant;
- 44.3. institution, position.

46. The following data subject categories are processed in the process of awarding a Scientist Grant:

- 45.1. scientist;
- 45.2. investigators;
- 45.3. students;
- 45.4. contact person of the cooperation partner.

47. The personal data submitted is accessible to RSU and LCS staff, foreign experts involved in the evaluation, award and implementation process of the Scientist Grant. Personal data may be disclosed to investigative and judicial authorities, as well as to the authorities

supervising and controlling RSU activities and Scientist Grants to the extent and in accordance with the procedure established by laws and regulations.

48. The personal data submitted shall be stored in accordance with the established retention period and the RSU Nomenclature of Files.

49. By submitting a Scientist Grant application, the scientist, investigators, students and contact person of the cooperation partner confirm their consent to the processing of personal data to the extent and in the manner set out in the Regulation.

### **Final Provisions**

50. To ensure the fulfilment of the provisions of Paragraphs 28 and 29 of the CM Regulations, Annex 4 and Annex 5 to the Regulation shall apply to all the implementers of the Scientist Grant approved by the Project Council for Post-Doctoral Grant, Scientist Grant and Research and Development Grants under the Consolidation Plan of 21.03.2024 (PC minutes No.2 of 21.03.2024) and implemented. All implementers of the Scientist Grant shall submit the Final Scientific Report of the Scientist Grant in accordance with Annex 4 to the Regulation (Final Scientific Report of the Scientist Grant).

#### **Annexes:**

1. Scientist Grant Application (Annex 1);
2. Scientist Grant Extended Budget Plan in Excel Format (Annex 2);
3. Evaluation Criteria for the Scientist Grant (Annex 3);
4. Final Scientific Report of the Scientist Grant (Annex 4);
5. Form for the Final Scientific Evaluation of the Scientist Grant and Evaluation Criteria of the Final Scientific Report of the Scientist Grant (Annex 5).

**Scientist Grant Application  
Part A**

**1. General information**

(filled in by the National Research Information System)

1. Name of the grant (LV) Name of the grant (ENG)			
2. Grant applicant (name, surname)			
3. Scientist's current place of work (institution)			
4. Structural unit where the Scientist Grant is to be implemented			
5. Main scientific field and additional scientific fields of the grant			
6. Type of research related to non-economic activity	fundamental research		
	applied research		
7. Type of funding	first priority		
	second priority		
8. Total funding of the grant			
9. Grant objective (LV) Grant objective (ENG)			
10. Summary of the grant (LV) Summary of the grant (ENG)	<i>main activities and planned results, description of the data sets and/or sample sets.</i>		



11. Keywords (LV)	
Keywords (ENG)	
12. Grant implementation period, which is not longer than 31 March 2026	

## 2. Grant budget

No.	Type of costs	Amount of expenses
		TOTAL
1.	Direct expenses	
1.1.	Remuneration	
1.2.	Official trip expenses	
1.3.	Costs of purchasing and supplying equipment, tools and materials	
1.4.	Costs of external services	
1.5.	Other expenses (including training costs, publication costs, publicity costs, etc.)	
2.	Administrative costs	--
TOTAL		

### 3. Minimum grant results to be achieved

No.	Type of result	Number at the end of the grant implementation
1	At least one (1) original scientific article or review article submitted or accepted for publication in journals included in the Web of Science Core Collection or SCOPUS databases in Q1 or Q2 quartiles.	
2	At least one (1) new research project application prepared and submitted	

## **Part B**

### **Description of the grant application**

(Description of the grant application shall be completed in English and a translation into Latvian shall be provided, or the description of the grant application shall be completed in English only. It shall be added as an annex in the National Research Information System)

(maximum volume of the application 12 pages)

#### **1. Scientific excellence**

1.1. Describe the objective, topicality, reliability, tasks, methodology of the grant and data/sample sets to be analysed.

1.2. Substantiate compliance with Paragraph 4 of the Regulation.

#### **2. Impact**

2.1. The plan for distribution of scientific results

Describe the activities planned to distribute and/or use the grant results – 1) scientific publications (scientific publications, indicating in which journals (SCOPUS/WoS indexed) they are planned to be published), 2) intellectual property management; 3) public awareness raising activities, etc.

2.2. Sustainability plan

Describe the impact of the research results on the economy and society, the actions planned, including capacity building of the relevant research direction, to ensure high quality research in the long term and to ensure the sustainability and maintenance of the results achieved after the implementation of the grant.

### 2.3. International cooperation and networking

Describe the activities that will be organised to promote international cooperation, involvement in international cooperation networks, visibility of the research team, mobility, production of new knowledge and international research projects (if possible, indicate partner organisations, programmes and tenders, conferences, matchmaking, etc.)

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## 3. Implementation and results

### 3.1. Grant activities and results to be achieved:

Activities and results to be achieved:						
No.	Activity	Description of the activity (< 8000 characters per activity>)	Result		Result in numerical terms	
			1st year of the grant	Final result of the grant	Number	Unit

### 3.2. Schedule of implementation of grant activities by month

No.	Activity	Months											
		1	2	3	4	5	6	7	8	9	10	11	12

### 3.3. Grant implementation team

Describe the need for each participant's involvement, the participant's knowledge and experience and the workload planned (if applicable).

The CV of the Scientist Grant supervisor must be attached.

No.	Name, surname	Position	Main tasks, indicating participation in each grant activity	Planned workload (FTE)

### 3.3. Research and cooperation risk assessment

Risk assessment					
No	Risk	Risk description	Assessment		Measures to prevent/mitigate consequences
			Probability	Impact	
1.					
2.					
3.					

## Part C

### *Curriculum Vitae*

(to be completed in English and attached as an annex in the National Research Information System)

**Name, surname:**

**Identification code(s) of the scientist, if any (ORCID, Research ID, SCOPUS Author ID etc.):**

#### **EDUCATION**

Date            Doctorate [scientific discipline]  
                         [faculty/department/institution/country]

#### **WORK EXPERIENCE**

Date            [current employment]  
                         [institution, country]

Date            [position]  
                         [institution, country]

#### **SCIENTIFIC PROJECTS**

##### **SCIENTIFIC PUBLICATIONS**

*[specify up to five scientific publications or proof of the reinforcement of intellectual property rights of relevance in the context of the grant, in addition specifying the total number of publications, total number of quotes, quoting index, including the source, for example, Scopus or Web of Science Core Collection]*

##### **OTHER INFORMATION**

*[other information not exceeding 1 page, for example, the number of supervised doctoral or master's theses, duties in editorial boards of scientific publications, international scientific work experience, pedagogical experience, etc.]*

## Part D

### Certification by the scientist grant applicant

(to be completed in Latvian and attached as an annex in the National Research Information System)

I, \_\_\_\_\_, certify that:

1. I have read and understood all the conditions for receiving funding as specified in the Regulation for Selection, Implementation and Monitoring of Scientist Grants;

2. I certify that, at the time of submission of the Scientist Grant Application, the Scientist Grant Application is not and has not been funded/co-funded by other public and private funding sources, including European Union funds and other international financial instruments, and that I have not submitted the same Scientist Grant or part thereof for funding from other funding sources and do not apply for double funding for the same Scientist Grant.

3. Specify (if applicable) up to three foreign experts who should not be involved in the scientific evaluation of this Scientist Grant, giving an objective reason:

9.1. [name, surname]: [reason];

9.2. [name, surname]: [reason];

9.3. [name, surname]: [reason].

Scientist grant applicant:	_____. _____.202__ <i>(signature)* (full name) (date)</i>
Name, surname	
Contact details	Phone
	E-mail

\*If the document is signed with a secure electronic signature, no signature is required here

**Extended Budget Planning for the Scientist Grant**

Type of costs		1st year Total
1	Remuneration	0,00
2	Official trip expenses	0,00
3	Costs of purchasing and supplying equipment, tools and materials	0,00
4	Costs of external services	0,00
5	Other costs (including scientific research publication costs, training costs, publicity costs, etc.)	0,00
<b>TOTAL</b>		<b>0,00</b>

**Remuneration**

No.	Name	Surname	Role	Workload (FTE)	Rate	Remuneration per month	State mandatory insurance contributions per month	Total remuneration per month	Remuneration in the 1st year (12 months)
1.				0	0	0	0,00	0,00	0,00
2.				0	0	0	0,00	0,00	0,00
				0	0	0	0,00	0,00	0,00
								<b>TOTAL</b>	<b>0,00</b>

Official trip expenses		Costs
Description	1st year	
1. [Description]		
2. ...		
<b>Total</b>	<b>0,00</b>	
<b>Costs of purchasing and supplying equipment, tools and materials</b>		
Costs		
Description	1st year	
1. [Description]		
2. ...		
<b>Total</b>	<b>0,00</b>	
<b>Costs of external services</b>		
Costs		
Description	1st year	
1. [Description]		
2. ...		
<b>Total</b>	<b>0,00</b>	
<b>Other costs (including scientific research publication costs, training costs, publicity costs, etc.)</b>		
Costs		
Description	1st year	
1. [Description]		
2. ...		
<b>Total</b>	<b>0,00</b>	





### Evaluation Criteria for the Scientist Grant

Based on the invitation letter No. 4-6e/23/908 of the Ministry of Education and Science of 11 April 2023 on plans for consolidation of state universities and scientific institutes, Rīga Stradiņš University (hereinafter referred to as RSU) in cooperation with the Latvian Academy of Sport Education (hereinafter referred to as LASE) has developed a Consolidation Plan.

One of the activities in the Consolidation Plan is the Implementation of Scientist Grants.

The **objective of Scientist Grants** is to generate new knowledge and technological insights by supporting the individual research of scientists, incl. using previously created data and sample set and promoting their reuse.

A Scientist Grant applicant shall be a scientist of the RSU and RSU LASE who holds an elected scientific or academic position – researcher, leading researcher, professor, associate professor, and acting staff in these positions.

The period of the implementation of the Scientist Grant is up to 12 months.

#### The expert's evaluation according to the following criteria and considerations:

The Scientist Grant application shall be evaluated by the expert against the criteria set out below, and the consolidated percentage score shall be calculated by the experts according to the following formula:

$$K = \frac{(A \times 50) + (B \times 30) + (C \times 20)}{5}$$

K – consolidated percentage score of the grant application;

A – criterion of Paragraph 1 – scientific quality of the grant application (50% of the consolidated evaluation score of the grant application);

B – Paragraph 2 – impact of the grant results (30% of the consolidated evaluation score of the grant application);

C – Paragraph 3 – implementation and results of the Grant (20% of the consolidated evaluation score of the grant application).

Individual/consolidated evaluation of the grant application		
Name of the grant:		
Expert(s):		
1.	<b>Criterion: Scientific quality of the grant application</b>	5 points maximum
1.1.	Consideration: scientific quality of the study	

1.2.	Consideration: scientific quality of the selected methodological solutions and selected data sets and/or selected sample sets, as well as the relevance to achieving the set objectives	<i>The expert shall justify the score given by taking into account the fulfilment of the criterion as a whole and the fulfilment of each consideration of the criterion.</i>
1.3.	Consideration: ability to generate new knowledge or technological insights	<p><i>1. Criterion-specific information is given in Section 1 Scientific Excellence of Part B Description of the Grant Application of the grant application and the evaluation of the criterion must take into account the grant application as a whole.</i></p> <p><i>2. The scientific excellence of the Grant, including the selected methodological solutions and the description of data and/or sample sets to be analysed, as well as the possibility of creating new knowledge or technological insights, shall be evaluated according to the nature of the relevant field of science and the grant.</i></p>
2.	<b>Criterion: Impact of grant results</b>	5 points maximum
2.1.	Consideration: expected transfer of acquired knowledge and skills to further activities and scientific capacity development	<i>The expert shall justify the score given by taking into account the fulfilment of the criterion as a whole and the fulfilment of each consideration of the criterion.</i>
2.2.	Consideration: research development opportunities, including contributions to the preparation of new projects for submission to international research and/or other innovation support programmes involving cooperation with the industry, as the lead or cooperation partner	<p><i>1. Criterion-specific information is given in Section 2 Impact of Part B Description of the Grant Application of the grant application, but the evaluation of the criterion must take into account the grant application as a whole.</i></p> <p><i>2. The results and their expected impact, including the planned transfer of results to further activities and scientific capacity development, opportunities for further research development (e.g. preparation of new research projects, involvement in international networks), shall be evaluated according to the specifics of the scientific field and the grant, as well as the specifics of the institution applying for the grant.</i></p>
2.3.	Consideration: the research will generate knowledge relevant to the sector, the economy and society	<i>3. The sustainability of the grant results shall be evaluated in relation to the expected scientific publications and the distribution of results at scientific conferences. Particular attention should be paid to ensuring the sustainability of results, following the principles of Open Access, Open Data, FAIR – findable, accessible, interoperable, reusable – and the choice of the grant applicant for ensuring the availability of the reused supplemented data/samples. The scope of the planned scientific results and relevance thereof to the grant topic, budget and implementation period shall be evaluated.</i>
2.4.	Consideration: qualitative plan for the dissemination of the knowledge acquired, including planned scientific publications and public awareness raising	<p><i>4. The expert shall evaluate whether the grant application will contribute to public awareness raising and engagement in order to ensure the transfer of the knowledge generated, engaging the public and raising their awareness of the knowledge generated within the framework of the grant, as well as the contribution to the public in addressing the specific issues addressed within the framework of the grant.</i></p>

3.	<b>Criterion: implementation and results of the grant</b>	5 points maximum
3.1.	Consideration: quality of planned activities and relevance thereof to the objective. The planned activities are targeted at meeting the objective and the planned results are clearly defined, relevant and credible	<p><i>[The expert shall justify the score given by taking into account the fulfilment of the criterion as a whole and the fulfilment of each consideration of the criterion. Criterion-specific information is given in Section 3 Implementation and Results of Part B Description of the Grant Application and Part C Curriculum Vitae of the grant application, but the evaluation of the criterion must take into account the grant application as a whole.</i></p> <p><i>The feasibility of the grant, incl. taking into account the description of the available data and/or sample sets, activities and the results to be achieved, the schedule, the risk analysis, shall be evaluated according to the specifics of the scientific field(s) and the grant, as well as the specifics of the grant applicant.</i></p> <p><i>The expert shall evaluate the relevance of the scientific qualifications and experience of the grant applicant to the achievement of the grant's objectives and the performance of the proposed tasks on the basis of the curriculum vitae submitted in Part C Curriculum Vitae of the grant application.</i></p> <p><i>Consideration should be given to whether the planned activities and results are relevant to the time of implementation of the grant application. The planned implementation of the grant shall be evaluated in relation to the completed Section 2 Project Budget of Part A of the grant application, which includes expenses for remuneration, technical support, travel and publicity costs. There are no conditions for mutual distribution of direct expenses in the tender.</i></p>
3.2.	Consideration: scientific qualifications of the grant applicant, as indicated in the curriculum vitae (CV) submitted	
3.3.	Consideration: potential research and cooperation risks assessed and measures developed to avoid or mitigate their negative effects	



**Final Scientific Report of the Scientist Grant**  
*(the volume does not exceed 12 pages)*

**Project title:**

**1. Scientific excellence**  
(description)

*Describe whether the objective of the grant has been achieved and whether the results achieved are relevant to supplementing the knowledge base of the field(s) of science.*  
*Describe the scientific results and/or technological insights achieved during the grant according to the grant application, describing in addition their methodological or theoretical originality.*  
*Describe the impact of results on the development of your or other fields of science and knowledge base.*

**2. Impact**

**2.1. The plan for distribution of scientific results**  
(description)

*Describe the actions taken during the implementation of the grant to ensure dissemination of the results.*  
*Indicate scientific publications prepared and submitted/approved. Provide information on whether their preparation follows the open data, open access and FAIR principles.*  
*Indicate what specific public awareness measures have been taken in order to inform the public and promote public awareness of the results of the grant, fostering interest in science. Provide socio-economic impact assessments.*

**Publications prepared, table No. 1**

No.	Title of the publication	Authors	Name of the journal (SCOPUS/WoS indexed)	Prepared/submitted/accepted for publication/published
1.				
2.				

**Public awareness raising activities, table No. 2**

No.	Communication channel (e.g. social media, etc.)	Activities (e.g. an interview, popular science article, seminar, etc.)	Target audience planned/reached	Available at (indicate the hyperlink where the activity or information about the activity is available)	Date of publication/event

1.					
2.					
3.					

**2.2. Sustainability plan**  
(description)

*Describe the impact of the results achieved in the grant on the economy and society and how the sustainability of the results achieved will be ensured. Describe how the implementation of the grant has contributed to the development of your research direction and to the improvement of your capacity.*

*Describe whether you have managed to attract additional funding for further development of the research idea.*

**2.3. International cooperation and networking**  
(description)

*Describe the activities that will be organised to promote international cooperation and involvement in international cooperation networks.*

*Specify specific cooperation institutions.*

Cooperation institutions and events (incl. conferences), table No. 3

No.	Cooperation institution/organisation, country	Type of cooperation	Result	Period
1.				
2.				

**3. Implementation and results**  
(description)

*Describe whether the grant has been implemented in accordance with the timetable. Describe whether risks have been identified and how they have been addressed.*

*Provide information on the establishment, maintenance of the Grant Research Data Management Plan (DPP) and ensuring the management and availability of the acquired data, linking it to results and outcomes.*

*Provide information on whether the minimum outcomes – publications and project applications – have been achieved as planned in the Grant.*



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Annex 5

**Form for the final scientific evaluation of the scientist grant**

<b>Individual/consolidated evaluation of the final scientific report of the scientist grant</b>	
Name of the grant:	
Expert(s):	
<b>1.</b>	<b>Criterion: Scientific excellence, implementation and results</b>
	(comment)
<b>2.</b>	<b>Criterion: Impact</b>
	(comment)
<b>3.</b>	<b>Criterion: Implementation and results</b>
	(comment)
<b>Grant objective – has been/ have been partially/ has not been achieved</b>	(rationale)
<b>Recommendations</b>	(recommendation)



## Evaluation criteria of the final scientific report of the Scientist Grant

The expert shall evaluate the final report according to the following criteria:

<b>Individual/consolidated evaluation of the final report</b>	
<b>1.</b>	<b>Criterion: Scientific excellence</b>
	<p><i>The expert shall evaluate whether what was planned in the grant application has been achieved by the completion.</i></p> <p><i>The expert shall evaluate the scientific excellence of the grant, methodological solutions, as well as the new knowledge or technological insights generated, evaluate according to the specifics of the scientific field and the grant, as well as the specifics of the institution applying for the grant.</i></p> <p><i>The expert shall evaluate whether the scientific results of the grant during the respective time period demonstrate high research capacity and whether the described results are relevant to supplementing the knowledge base of the field of science.</i></p>
<b>2.</b>	<b>Criterion: Impact</b>
	<p><i>The expert shall evaluate the impact of the results, including the planned transfer of results to further activities and scientific capacity development, opportunities for further research development.</i></p> <p><i>The expert evaluates whether the submitted scientific publications are relevant to the topic, objective and budget of the grant, and whether open data, open access and FAIR principles are observed in the preparation thereof.</i></p> <p><i>The expert shall evaluate and provide comments and suggestions regarding the impact of the grant and the activities for dissemination and communication of the acquired knowledge.</i></p> <p><i>The expert shall evaluate the impact of the grant on sustainability and international cooperation measures. The expert shall evaluate whether the international cooperation planned in the grant (including writing of new projects, involvement in international cooperation networks, etc.) has taken place in the amount planned in the grant and has contributed to the achievement of the objective set in the grant.</i></p> <p><i>It is evaluated whether the work done in the grant for public awareness regarding the</i></p>

	<i>results of the grant and increasing the socio-economic impact of the results of the grant has ensured the transfer of the knowledge generated, involving the society and promoting its understanding of the role of the grant in solving the issues of the specific grant topic.</i>
<b>3.</b>	<p style="text-align: center;"><b>Criterion: Implementation and results</b></p> <p><i>The expert shall evaluate the progress of performance of the grant and compliance with the planned time schedule of the grant.</i></p> <p><i>The expert shall evaluate the risks identified and their solutions.</i></p> <p><i>The expert shall evaluate the information provided by the grant implementer regarding the development and maintenance of data management plans.</i></p> <p><i>The expert shall evaluate whether the minimum results to be achieved have been achieved: original scientific article(s) or review article(s) submitted or accepted for publication in journals included in the Web of Science Core Collection or SCOPUS databases; new project application(s) prepared and submitted.</i></p>
<b>Grant objective – has been/ have been partially/ has not been achieved</b>	<i>The expert shall provide an evaluation and rationale as to whether the objective of the grant has been achieved. If the evaluation is negative, the expert shall substantiate the evaluation.</i>
<b>Recommendations</b>	<i>The expert shall provide recommendations – comments and suggestions regarding research opportunities after the completion of the relevant grant in order to promote scientific excellence.</i>